

Education Risk Review

Risk Area	College	Steps/ Support Available
Safety Committee	Safety Committee convened for program/academic exposures and institution-wide needs (i.e. Pandemic Planning). Includes interdisciplinary members. Does not include Workers Comp related matters.	College: Include Human Resources and add a review of all campus incidents to agenda. RCM&D: Support safety committee initiatives. Provide materials, consultation on projects, and training if needed.
GENERAL SAFETY PRACTICES		
Athletics	Growing varsity program. Club sports run through Resident Life. Large Equestrian Program. Strong student support mechanism within	RCM&D: Provide feedback on items reviewed during risk review meeting, 1) lightning rods, 2) fitness center monitoring. Serve as resource to athletic department for risk management
Accident Investigation	Major accidents are investigated jointly between Safety & Security, and Human Resources. School encourages reporting and investigation of near misses.	College: Include review of all types of accidents in Safety Committee meetings. RCM&D: Provide accident investigation forms, guidelines, and training if College institutes formal program.
Driver Safety Programs	Fleet policy in place. Highlights include online and practical driver training. Students are not allowed to drive. Daily inspection checklists utilized.	College: Provide new oversight into annual MVR reviews for driver qualification. RCM&D: Provide Best Practices that include unique higher education provisions, such as restriction of driving distance.
Emergency/ Crisis Plan	New 'Critical Incident Plan' in final stage of revision and institution. E2 notification system in place for first year testing.	RCM&D: Review plan if requested. Support Tabletop drill efforts. Provide feedback and lessons learned for emergency notification systems as they arise.
Events	Scheduling coordinator responsible for events. Additional officers available for events with 150 or more people, public attendance, or alcohol events.	College: Review sporting event procedures as attendance grows. RCM&D: Provide Event Risk Management Checklist for Higher Education to supplement current efforts if appropriate
Labs	Eyewash stations. Flammable storage. Person accountable for hazardous waste. Labs/chemicals part of agenda for Safety Committee.	College: Consider conducting an EPA self-audit RCM&D: Provide Best Practices for lab safety policies to support efforts if needed.
STUDENT SAFETY		
Dorm Access	Building requires card access, individual rooms require key access	<i>None</i>

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STUDENT SAFETY (CONT'D)		
Drinking policy	Party must have sponsors and Resident Director is ultimately responsible.	College: Consider having resident directors conduct self risk assessment for the efficacy of their party/drinking policies.
Smoking in dorms policy	No smoking allowed.	<i>None</i>
Fire Safety	Fire drills in residents halls. Restricted dorm contents (candles, hot plates, etc.)	<i>None</i>
HEALTH SERVICES		
Camps	Future increase in College sponsored camps expected.	College: Create written policies outlining all safety procedures & requirements for camps. RCM&D: Provide RCM&D's guide to "Activities Involving Minors" for schools and support creation of policies.
AED	Two AEDs on campus. Certified trainers through Athletics.	College: Ensure upkeep of AED program through written policy outlining training, maintenance, and testing procedures.
Counseling	Stringent policy on dealing with suicidal students and utilizing counseling services.	College: Keep abreast of current society oversight into mental health programs at schools. Current topics in the higher education industry include creation of "threat assessment" teams that include counseling professionals. RCM&D: Share industry solutions and brainstorming as they develop in this arena.
Health Center	Daytime center with nurse and physician assistant. After hours health calls are handled by Safety & Security and/or ambulance.	College: Have written policy outlining guidelines for transporting students after hours to emergency room.
OPERATIONS		
Background Checks	Current background check for all staff. Human Resources is only area allowed access to background check results.	RCM&D: If College moves towards faculty background checks, provide policy development support, lessons learned, and help in moving the initiative forward.
Business Continuity	Pandemic situations addressed and many continuity efforts included in 'Critical Incident Management Plan'	College: Review new critical incident plan from a recovery point of view RCM&D: Provide consultation for business continuity

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OPERATIONS (CONT'D)		
Contracts	Utilizes template or "master contract" where appropriate,	RCM&D: RCM&D can review contracts to ensure proper provisions are in place for insurance/ liability related items
Golf Carts	Minimal golf carts and gators utilized. No policies in place.	College: Review exposures to determine if cart policy is appropriate. RCM&D: Provide samples or training if needed.
Public Safety	Two guards on duty 24/7. Not armed, no arrest powers. Extensive training provided.	<i>None</i>
PROPERTY EXPOSURES		
Construction	Possible renovations as funds are available.	College: Provide drawings for all new construction or major renovations to property insurance carrier prior to start of construction.
High Valued Areas/ Fine Arts	Controlled access provided for some buildings through key card. Large Fine Arts collection.	College: Consider oversight of high valued areas as safety committee agenda item or conduct specific risk assessment for this exposure.
Maintenance	Facilities team maintains physical plant.	College: Ensure that maintenance work orders are utilized with levels of priority to ensure that safety hazards are attended to immediately. RCM&D: Provide samples if needed.
Pool	Five lane lap pool with starting blocks	College: Rope off or restrict access to starting blocks during normal pool operations.
Sprinklers	Historic campus with many buildings without renovations and added sprinkler systems. Largest dorm has sprinklers.	College: Electric fire pumps should be churn tested monthly. Conduct thoughtful review of buildings that need sprinkler installations.